



## Finance and Administration Cabinet

### Executive Order 2008-011

### Request Form

**Requesting Department:** 625 Department Of Highways **Record Date:** 2012-03-27

**Requestor ID:** JJN0026 **Requestor Name:** NANCY ALBRIGHT

**Short Description:** Hazardous Tree and Brush Removal  
- FY13 **Requestor Phone Number:** 502-564-4556

**Type of Request:** OTHER SERVICES, NON-PROFESSIONAL **New or Expanded?** No

**Procurement Method:** Order From Existing Contract **Cost:** 8,000,000.00 **Estimate/Actual?** Estimate

**Is this Item a Replacement?** No **If so, Asset Tag#:**

**What will happen to the replaced item?**

**What Document is Requested?** Blanket Waiver

**If on Contract, Give Contract #:** See P&J

**Vendor (if any):** See P&J

**Purpose and Justification:**

For the period July 1, 2012 - June 30, 2013 the KYTC Division of Maintenance requests blanket waiver approval for all purchases, contract renewals, and establishment of new Master Agreements referencing the current tree and brush removal contracts with KYTC which includes:

Contractor MA Number District  
BPJ LLC. MA 605 1100001117 1, 2  
Swartz Mowing MA 605 1000000908 3  
Preston Hubble MA 605 1000000910 4  
Swartz Mowing MA 605 0900004608 5  
Swartz Enterprises MA 605 0800002896 6, 8, 9  
Mike Swartz MA 605 0800002898 7, 10, 11  
Reinthal & Sons MA 605 1000000911 12

These contracts are subject to renewal upon mutual agreement by KYTC and vendor.

These services are essential for KYTC to remove hazardous trees and brush along Kentucky roadways thus insuring the safest road conditions for Kentucky motorists and to reduce the risks associated with sight distance problems.

The amount of use demanded of the contractors is dependant upon weather and other environmental conditions. FE01 funds are used for payment of these services.

The timely and efficient treatment of Kentucky's roadsides for the removal of hazardous trees and brush is essential for the safety of its motorists. The Commonwealth's economic engine is driven by the conditions of the State's infrastructure. Therefore, it is imperative that all available resources (state forces and contract sources) are utilized in maintaining the safest road conditions possible.

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee’s information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: